Marion County Library Sub-District #1

Board of Trustees

Minutes

October 27, 2022

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order at 5:00pm by President Andrea Barnes.

**Roll Call**: Trustees: Andrea Barnes, Jerry Trower, Margie Humphreys, Danielle Heimer, Leeanna Delaney and Assistant Director Elizabeth Bradley and Director Devon Payne

**Excusing Absent Members:**

**Meeting agenda:** Approved

**Meeting minutes:**

* The September meeting minutes were approved as presented.

**Public Comments:** None

**Treasurer’s Report:**

* All data has been entered into the updated version QuickBooks after the crash of the old computer.
* Treasurer Trower presented the financials through September, and they were approved as presented.

**Director’s Reports:**

* Director presented monthly stats. 51 new patrons for the month.
* Working on the yearly state report – one more section. Will be submitted early.

**Unfinished Business:**

* State technology grant – submitted. Should know something the first or second week of November.
* Building – discussion about repairs to the building.
* The front door has been replaced. There was discussion about replacing the awning due to a rip caused by the falling windowpane and possible updating, repairs to the front of the north building.
* Next month’s meeting, November 16th will be devoted to touring the building and making a list of needed repairs, maintenance, and improvements.
* Director’s conference was great – took away a lot of information and gained confidence.
* State offers board of director training – Devon looking into.

**New Business:**

* Library Certification Requirement for the Protection of Minors. Devon has been asked to be a member of the committee that works with the Secretary of State for this certification requirement.
* Holidays – We will be closed Friday and Saturday after Thanksgiving. This is going forward for all years.
* Raises – Devon presented research of what other libraries have done. The board approved an 8% increase for all employees.

**Board Member Comments: None**

With no further business, the meeting adjourned.

Leeanna Delaney - Secretary